

Suggested Outlines for the Internship Final Report

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Acknowledgements (Optional)

English abstract of 250-300 words with 3-5 keywords

Chinese abstract of 500 words with 3-5 keywords words

Introduction

- The background of the internship
- Why this internship?
- How will the experience from the internship help enhance the knowledge, skills and professionalism as an AFLer at NTUST?
- Introduction to the company
- Duties/responsibilities of the internship
- Issues and questions to be addressed while conducting the internship

Exploration of the Issues and Questions via (multimodal) Reading and Writing

To respond to the issues and address the questions generated from the internship,

- What have you read and found? (Reading materials are not limited to journal articles; they can be multimodal resources, including newspapers, magazines, websites, books, videos, etc.)
- Organize and summarize the major findings of your (multimodal) readings

Methodology

- What methods (e.g., interviews, survey, etc.) will you use to answer the questions?
- Who will be your respondents of the survey and/or informants/participants of interviews?
- What interview questions will you be asking?
- What survey (items) will you be adopting, adapting or creating?

Findings

- What are important findings with regards to the research questions?

Discussion

- What are the important issues to be discussed based on your findings?
- In what ways are your findings the same as or different from the existing literature?

Conclusion, Limitations, and Suggestions

Based on your experience and self-initiated research,

- What will you conclude based on your internship experience and self-initiated internship?
- What limitations have you experienced in the internship and in the self-initiated research?
- What suggestions will you provide to the AFL department based on the experience of the internship and self-initiated research?
- What suggestions will you provide to the workplace (supervisors) based on the experience of the internship and self-initiated research?

Final Reflections

- What did you learn from the experiences and the self-initiated research project from the beginning till the end of your internship?
- What else would you have done differently to enhance the experience of the internship?
- What would you have done differently to improve the self-initiated research?

List of References

Appendices

- Note:**
1. The major contents (from the *Introduction* to the *Final Reflections* **EXCLUDING** *List of References and Appendices*) are required to be at least 25 pages, no more than 30 pages, A4, Double Spaced, with one-inch margin on the right, left, top and bottom. Fonts: Times New Roman 12 point.
 2. Please follow the 7th edition of APA style or a format of writing suggested by your advisor.

https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html